



CEI Pty Limited Trading as Raeco
 ABN 72 006 501 926
 75 Rushdale Street, Knoxfield VIC 3180
 1300 727 231
 raeco.com.au



YOUR LOCAL LIBRARY SHELVING & FURNITURE SUPPLIER

QUOTATION & DELIVERY ACCEPTANCE

Thank you for choosing Raeco. We are looking forward to working with you!

Once you have completed this form, simply email it to us at support@raeco.com.au

We wish to proceed with Raeco Quotation Number: _____

Our Purchase Order Number: _____ Organisation Name: _____

Your Raeco Account Number: _____ Purchase Order Value \$ (excluding GST): _____

(If total differs from full quoted amount, please attached a list of items you are ordering.)

DELIVERY

CONFIRM DELIVERY ADDRESS _____

Suburb: _____ State: _____ Postcode: _____

DELIVERY CONTACT

Name: _____ Ph: _____

If delivery date falls within school holidays - will you accept delivery? YES NO

Please advise if full or part delivery is NOT to ground floor, ie: Stairs or lift access required.

Date delivery is required on site:

Delivery to Ground Floor ONLY Delivery to ALTERNATE floor

(dd/mm/yy)

INSTALLATION

If installation has been quoted, please indicate:

I REQUIRE and accept installation as per quotation I DO NOT require installation

PLEASE CHECK YOUR QUOTATION CAREFULLY AND REVIEW THE FOLLOWING POINTS :

TICK

I have checked and agreed the specifications and designs of all drawings selected relating to this quotation.

I have checked and agree the colours and specifications of the shelving and furniture components quoted are correct.

I understand shelving, furniture or custom made products cannot be exchanged if I change my mind.

PLEASE REVIEW YOUR QUOTATION CAREFULLY. BY SIGNING THIS ACCEPTANCE YOU AGREE:

I accept that all specifications included in my Raeco Quotation, including products, colours, finishes and quantities are correct.

I have read and agree to Raeco's Terms and Conditions at RAECO.COM.AU

NAME: _____ **DATE:** _____ **SIGNATURE:** _____

To sign digitally, use the fill & sign option from your Adobe Acrobat Reader. Alternatively print, sign, scan and email to us.